E-COMMERCE BUNDLE INCLUDING

- Online Terms of Purchase;
- Website terms of use (including disclaimer); and
 - Privacy Policy

The Online Terms of Purchase, Website Terms of Use (including disclaimer) and Privacy Policy Templates Bundle is attached, with instructions for implementation.

1

IMPORTANT INFORMATION (Read before use)

About the Online Terms of Purchase Template

The **Online Terms of Purchase** is a template document designed for you to complete and add to your website. It includes the terms of purchase for an online store including the contract with the buyer, fees and payments, returns, delivery, consumer guarantees and limits your liability if a buyer claims against you. It should be placed an unlinked page with a hyperlink to the footer of your website, available on each and every page.

This template:

- requires you to complete your business name and ABN plus the State in which you
 live and other relevant information relating to your e-commerce store where prompted
 by the red text.
- is a general template drafted for Australian laws and while it has general disclaimers
 for online selling it does not incorporate specific customised disclaimers that you
 might require if you offer particularly specialised services or products, such as food or
 health and beauty products.

Implementing this document

To implement this document on your website, once all items in red text have been completed, you should create an unlinked web page on your website, copy and paste the text and hyperlink that page to your footer as "Website Terms of Use + Disclaimer"

Get in touch

If you have more complex arrangements or wish to make the **template more** specific, please get in touch with us to discuss customised amendments via hello@theremoteexpert.com

Disclaimer

In downloading this document from The Remote Expert (**Template**), you have not asked us to provide legal advice to you.

This document contains information only. The Remote Expert is not acting as your lawyer in providing this document to you.

You do not have a solicitor/ client relationship with The Remote Expert unless you choose to formally engage us in writing for document preparation or consulting services. If you do engage us in the future, we will provide you with a costs agreement detailing the scope of services.

Online Terms of Purchase

This online platform (**Platform**) is operated by Tanya White trading as Bodi Slim 92 189 870 114 (we, our or us). It is available at www.bodislim.com.au (Website) and at any other third party application we choose to use now or in the future (**Platform**).

Acceptance

By accessing and/or using our Platform, each user of our Platform (**you** or **your**) you promise that you:

- (a) have reviewed these terms and conditions, including our Privacy Policy (available on the Platform) (**Terms**);
- (b) have the consent of your parent or legal guardian (if you are under 18 years of age) to use the Platform;
- (c) have the legal capacity to enter into a legally binding agreement with us; and
- (d) agree to use the Platform in accordance with these Terms.

Registration

You can browse and view the Platform as an unregistered user, however you may be required to register on the Platform and create an account (**Account**) to access some features, such as the purchase of goods, services and any other products (**Goods**).

Our Contract

When you place an order via our website (**Order**), you will receive an acknowledgement e-mail confirming receipt of your Order (**Acknowledgment**). The Acknowledgement is not our acceptance of your Order. A contract between us will not be formed until we send you confirmation by e-mail or other digital means that the goods in your Order have been dispatched to you (**Confirmation**). Only those goods listed in the Confirmation will be included in the contract formed.

If you make more than one Order a new contract will be created each time you place an Order.

Privacy and availability

We use our best efforts to try and ensure that all details, descriptions and prices that appear on this Website are accurate, however errors may occur. If we discover an error in the price of any Goods advertised, we will correct the error within a reasonable time.

Delivery costs will be charged in addition to the purchase of Goods at our discretion and depending on your location; such additional charges are clearly displayed where applicable and included in the "Total Cost" at checkout.

Payments

Any payments will be made through our third party payment processor or by any other payment method set out on the Platform. To the extent permitted by law, our service fee is non-cancellable and non-refundable. We reserve the right to set out a number of payment methods on the Platform. Where a Third Party Payment Processer is used, that Payment will be subject to additional terms and conditions (**Third Party Terms**). Please review any relevant Third Party Terms before using your selected payment method.

Delivery of your Order

© The Remote Expert 2021

- (a) When delivering Goods purchased on the website we will only deliver to the individual listed on the Order, and where requested, you must provide us, or our third party couriers (where applicable), with acceptable forms of identification on delivery, such as a passport or drivers' licence to enable us to verify your identity.
- (b) You must be present at the delivery address to accept delivery of your Order. If you are not present at the delivery address at the time we deliver your order, then you will be notified that we, or our delivery company, tried to deliver your Order. We may attempt to re-deliver your Order. If you provide an incorrect delivery address or you are not present to accept delivery of your Order after a number of attempts have been made to deliver your Order, we may cancel your Order and provide you with a refund. Where the contents of your Order allows, you may authorise us to leave your Order on at your delivery address outside.
- (c) All standard orders in Australia are delivered personally by our representative or sent by a postage provider of our choice without insurance but with tracking where possible. The choice of delivery method will be dependant upon your physical location and any options you select at checkout when placing your Order.
- (d) While we do everything we can to ensure your order is delivered in a timely manner, we will not be liable for any loss or damage incurred by any person as a result of delay caused by our carrier that we have no control over or by any event which is out of our reasonable control or foresight including but not limited to any delay caused by an incorrect delivery address being provided to us.
- (e) Insurance is available at an extra cost on all delivery services. We will not cover any loss of goods that are not insured.
- (f) For non-delivery of goods, please notify us by email as soon as possible.

Receipt of Goods

- (a) You must inspect the Goods immediately upon their arrival and if the Goods are not in accordance with the specified requirements then you must give notice to us within 24 hours of receipt of the Goods. If you fail to give such notice, the Goods must be deemed to be in all respects in accordance with the specified requirements. No claim must be recognised unless made in writing and received by us within 48 hours after receipt of the Goods by you.
- (b) This paragraph does not apply if the Goods are subject to consumer guarantees imposed under the Australian Consumer Law where consumer guarantees apply.

Refund and Cancellation Policy

Please choose carefully. We do not normally give refunds if you change your mind or make the wrong decision. Any refund will be at our absolute discretion.

Collection of information

We collect personal information about you in order to enable you to access and use the Platform, to contact and communicate with you, to respond to your enquiries and for other purposes set out in our Privacy Policy.

Intellectual Property rights

© The Remote Expert 2021

4

Unless otherwise indicated, we own or licence all rights, title and interest (including intellectual property rights) in our Platform and all of the Content. Your use of our Platform and your use of and access to any Content does not grant or transfer to you any rights, title or interest in relation to our Platform or the Content.

You must not, without our prior written consent or the consent of the owner of the Content (as applicable):

- (a) copy or use, in whole or in part, any Content;
- (b) reproduce, retransmit, distribute, disseminate, sell, publish, broadcast or circulate any Content to any third party; or
- (c) breach any intellectual property rights connected with our Platform, including (without limitation) by:
 - (1) altering or modifying any of the Content;
 - (2) causing any of the Content to be framed or embedded in another website; or
 - (3) creating derivative works from the Content.

User Content

You may be permitted to post, upload, publish, submit or transmit relevant information and content, including Reviews (**User Content**) on our Platform. By making available any User Content on or through our Platform, you grant to us a worldwide, irrevocable, perpetual, non-exclusive, transferable, royalty-free licence to use the User Content, with the right to use, view, copy, adapt, modify, distribute, license, sell, transfer, communicate, publicly display, publicly perform, transmit, stream, broadcast, access, or otherwise exploit such User Content on, through, or by means of our Platform.

You agree that you are solely responsible for all User Content that you make available on or through our Platform. You represent and warrant that:

- (a) you are either the sole and exclusive owner of all User Content or you have all rights, licences, consents and releases that are necessary to grant to us the rights in such User Content as contemplated by these Terms; and
- (b) neither the User Content nor the posting, uploading, publication, submission or transmission of the User Content or our use of the User Content on, through or by means of our Platform will infringe, misappropriate or violate a third party's intellectual property rights, or rights of publicity or privacy, or result in the violation of any applicable law or regulation.

We do not endorse or approve and are not responsible for any User Content. We may, at any time at our sole discretion, remove any User Content.

Discontinuance

We may, at any time and without notice to you, discontinue our Platform, in whole or in part. We may also exclude any person from using our Platform, at any time at our sole discretion. We are not responsible for any Liability you may suffer arising from or in connection with any such discontinuance or exclusion.

Consumer Guarantees

(a) Certain legislation including the Australian Consumer Law (ACL) in the Competition and Consumer Act 2010 (Cth), and similar consumer protection laws and regulations may confer you with rights, warranties, guarantees and remedies relating to our provision of our services which cannot be excluded, restricted or modified (Statutory Rights). (b) Nothing in these Terms excludes your Statutory Rights as a consumer under the ACL.

Limitation on Claims

- (a) We have no liability to the extent that our performance of the contract is prevented by force majeure. For these purposes, "force majeure" means any occurrence or omission as a direct or indirect result of which we are prevented from or delayed in performing any of our obligations, is beyond our reasonable control and which could not have been prevented or mitigated by reasonable diligence or precautionary measures, including forces of nature, natural disasters, acts of terrorism, riots, revolution, civil commotion, epidemic, industrial action and action or inaction by a government agency.
- (b) We have no liability to the extent that a failure of the Goods is attributable to any act or omission on your part, including where you do not follow appropriate storage instructions for the Goods or ensure the Goods are moved from the brown paper bags in which they are packed to long term storage options at your place of residence or business.
- (c) Our liability for failure to comply with a consumer guarantee is limited to:
 - (i) in the case of Goods supplied by us, the replacement of the Goods or the supply of equivalent Goods (or the payment of the cost of the replacement or supply); and
 - (ii) in the case of services supplied by us, the supply of the services again or the payment of the cost to the Customer of having the services supplied again.
- (d) Subject to the prior, no attempt is made to exclude or limit liability arising under the Australian Consumer Law to the extent that there is a statutory restriction on such exclusion or limitation.
- (e) In all other respects, our total liability for loss or damage of every kind, whether:
 - (i) arising pursuant to the terms of service; or
 - (ii) arising in any other way out of or in relation to the supply of the goods, their sale, delivery or the way they behave, and whether in tort or contract or in any other cause of action,

is limited to an amount equivalent to the sum paid by you to us for the goods.

- (f) Except as otherwise stipulated in these terms, we do not accept liability to you in respect of any indirect or direct loss or damage which may be suffered or incurred by you in respect of goods or services supplied pursuant to these terms.
- (g) Where you have asked us to recommend a product for your use, we make such recommendations on the information provided to us by you and will not be liable if the products purchased fail to meet your requirements, particularly where we have not been made aware of the full circumstances of the intended use or your specific situation.
- (h) This clause will survive the termination or expiry of these Terms.

Warranty disclaimer

To the extent permitted by law, any condition or warranty that would otherwise be implied into these terms and conditions is excluded.

Indemnity

You agree to at all times indemnify us, and keep us indemnified from and against any loss (including legal costs on a full indemnity basis) or liability incurred or suffered by you or by us arising from any claim, demand, suit or action or proceed by any persona against you or us where you such loss or liability arose out of or in connection with your conduct or breach of these terms of use or use of this Website or Platform or any information you provide via this Website or any damage caused to this Website.

Waiver

Any waiver of any provision of the terms of service will be effective only if in writing and signed by us. Without limiting the foregoing, if you breach these conditions and we take no action, we will still be entitled to use our rights and remedies in any other situation where you breach these conditions.

Infection control

While we use the best hygiene possible at our end, we cannot guarantee that the packaging is free of infection and we recommend that you also exercise precaution by using hand washing and sanitization following when unpacking the products. We reserve the rights to rely on indemnity in this regard.

General

Variation: We may modify these Terms from time to time by posting the amended Terms on the Platform. By continuing to use the Platform after any such modification, you agree to the amended terms. If you do not agree to the modifications, you must terminate your Account and stop using the Platform.

Severance: The provisions of these Terms are severable and if any provision of these Terms is held to be void, invalid, illegal or unenforceable, that provision is severed from these Terms without affecting the validity or enforceability of the remainder of that provision or the other provisions in these Terms.

Jurisdiction: These Terms, and your Order, are governed by the laws of Victoria You irrevocably and unconditionally submit to the exclusive jurisdiction of the courts operating in Victoria and any courts entitled to hear appeals from those courts and waive any right to object to proceedings being brought in those courts.

Entire Agreement: These terms constitute the entire agreement between you and us.

For any questions and notices, please contact us at:

Tanya White T/A Bodi Slim 92 189 870 114

Address: 160 Canadian Lakes Blvd Canadian Vic 3350 Australia

Email: info@bodislim.com.au

Last update: 22/02/2021

IMPORTANT INFORMATION (Read before use)

About the Website Terms of Use Template

The **Website Terms of Use** is a template document designed for you to complete and add to your website. It includes a disclaimer and various other protections for you and should be placed an unlinked page with a hyperlink to the footer of your website, available on each and every page.

This template:

- requires you to complete your business name and ABN plus the State in which you
 live and operate your business where prompted by the red text.
- is a general template drafted for Australian laws and while it has a general disclaimer it does not incorporate specific disclaimers that you might require if you offer particularly specialised services or products.

Implementing this document

To implement this document on your website, once all items in red text have been completed, you should create an unlinked web page on your website, copy and paste the text and hyperlink that page to your footer as "Website Terms of Use + Disclaimer"

Get in touch

If you have more complex arrangements or wish to make the **template more** specific, please get in touch with us to discuss customised amendments via hello@theremoteexpert.com

Disclaimer

In downloading this document from The Remote Expert (**Template**), you have not asked us to provide legal advice to you.

This document contains information only. The Remote Expert is not acting as your lawyer in providing this document to you.

You do not have a solicitor/ client relationship with The Remote Expert unless you choose to formally engage us in writing for document preparation or consulting services. If you do engage us in the future, we will provide you with a costs agreement detailing the scope of services.

WEBSITE TERMS OF USE

Bodi Slim 92 189 870 114 (**we**, **our** or **us**) operates this website (**Site**). The domain address of the Site is: www.bodislim.com.au and it may also be available through other addresses or channels.

You agree to be bound by these Terms

By using our Site, you agree to be bound by these Site terms of use (**Terms**) and the Privacy Policy available on our Site. Please read these Terms and if you don't agree to them, then you should stop using our Site at once.

When we can change these Terms

We may change these Terms and anytime by publishing the varied terms on our Site. Make sure you come back and check the Terms on a regular basis to ensure you are up to date with the current Terms.

Changes to the Site

Materials and information on this Site (**Content**) are also subject to change without notice. While we try to keep our Site current, we do not make any promises or undertake to keep our Site up-to-date and are not liable if any Content is inaccurate or out-of-date.

The way in which you use the Site

You have no ownership in the Site. We own the Site and grant you a non-exclusive, royalty-free, revocable, worldwide, non-transferable licence to use the Site.

You may not use the Site in any other way without our agreement in writing. All other uses of this Site must be in accordance with these Terms.

We do not permit you to:

- · copy Content or any other details on our Site;
- use or copy our Site or Content in any way that competes with our business; or
- breach our copyright or other intellectual property in the Site.

Behaviour on the Site

When you use our Site, we expect you to abide by a clear standard of behaviour. You must not do, or attempt to do anything:

- that is unlawful;
- prohibited by law
- · we would reasonably consider inappropriate; or
- that might bring our Site or us into disrepute.

This includes (without limitation):

- (a) anything that would breach the privacy of an individual;
- (b) using our Site to defame, harass, threaten, menace or offend any person;
- (c) interfering with any user using our Site;
- (d) tampering with or modifying our Site;
- (e) intentionally transmitting viruses to our Site;
- (f) intentionally transmitting disabling or damaging features to our Site;

© The Remote Expert 2020

- (g) interfering with our Site, including the use of Trojan horses, viruses, piracy or programming routines that may damage our Site;
- (h) using our Site to send unsolicited email messages; or
- (i) assisting a third party to do any of the above.

Information only

The content on our Site provides a summary and general overview of our business and the things we do. The information we provide does not create a client relationship with you. While the information may be helpful to you, it is not intended to be comprehensive or specific, and we do not have any obligation to you in this regard.

Disclaimer

We use reasonable commercial efforts to ensure the accuracy and completeness of the Content on our Site. However, to the maximum extent permitted by law, we make no representation, warranty or guarantee with respect to the Content or the likely outcomes you will get if you action the information on our Site and apply it to your situation or life. You should always get professional advice about your circumstances from an appropriate professional.

Intellectual Property rights

Unless we state otherwise on the Site, we own or licence all rights, title and interest (including intellectual property rights) in our Site and Content.

Your use of our Site and your use of and access to the Content does not grant to you or transfer any rights, title or interest in relation to our Site or our Content. You must not:

- (a) copy or use any Content from our Site (in whole or part);
- (b) reproduce, retransmit, distribute, disseminate, sell, publish, broadcast or circulate any Content to any third party; or
- (c) breach any intellectual property rights connected with our Site or our Content, including (without limitation) altering or modifying any of our Content, causing any of our Content to be framed or embedded in another website or platform, or creating derivative works from our Content.

Third party sites

Our Site may contain links to websites operated by third parties (Third Party Sites). Unless stated on our Site, we are not responsible for the content on Third Party Sites. Further, we do not control, endorse or approve any Third Party Sites.

Content you upload to our Site

We encourage you to interact with our Site. We may permit you to post, upload, publish, submit or send (**upload**) information and content to our Site (**User Content**).

If you upload User Content to our Site, you grant us a worldwide, irrevocable, perpetual, non-exclusive, transferable, royalty-free licence for the User Content. This means we are able to use, view, copy, adapt, modify, distribute, licence, transfer, communicate, display, publicly perform, transmit, stream, broadcast, access, or otherwise use the User Content on, through or by means of our Site.

You agree that you are responsible for all User Content that you upload and warrant that:

© The Remote Expert 2020

- (a) you are either the sole and exclusive owner of all User Content or you have all rights, licences, consents and releases that are necessary to grant to us the rights in the User Content (as contemplated by these Terms); and
- (b) the User Content, your upload of the User Content or our use of it on, through or by means of our Site will infringe, misappropriate or violate a third party's intellectual property rights, or rights of publicity or privacy, or result in the violation of any applicable law or regulation.

We do not endorse or approve, and are not responsible for, any User Content. We may, at any time remove any User Content you upload at our discretion.

Warranties and disclaimers

To the maximum extent permitted by law, we make no representations or warranties about our Site or Content, including (without limitation) that:

- it is complete, accurate, reliable, up-to-date and suitable for any particular purpose;
- (b) you will have uninterrupted access;
- (c) it will be error-free or free from viruses; or
- (d) our Site will be secure.

You read, use and act on our Site and our Content at your own risk.

Limited Liability

To the maximum extent permitted by law, we are not responsible for any loss, damage or expense, however it arises, whether direct or indirect and/or whether present, unascertained, future or contingent (**Liability**) suffered by you or any third party, arising from or in connection with your use of our Site and/or our Content and/or any inaccessibility of, interruption to or outage of our Site and/or any loss or corruption of data and/or the fact that our Content is incorrect, incomplete or out-of-date.

Indemnity

To the maximum extent permitted by law, you must indemnify us, and hold us harmless, against any Liability suffered or incurred by us arising from or in connection with your use of our Site or any breach of these Terms or any applicable laws by you. This indemnity is a continuing obligation, independent from the other obligation under these Terms, and continues after these Terms end. It is not necessary for us to suffer or incur any Liability before enforcing a right of indemnity under these Terms.

Removing our Site (or your access to it)

We may, at any time and without notice to you, discontinue our Site, in whole or in part. We may also exclude any person (including you) from using our Site, at any time at our discretion. We are not responsible for any loss, damage or Liability you may suffer arising from or in connection with any such discontinuance or exclusion.

Termination

These Terms are effective until terminated by us, which we may do at any time and without notice to you. In the event of termination, all restrictions imposed on you by these Terms and limitations of liability set out in these Terms will survive.

What happens if part of these Terms is not right?

© The Remote Expert 2020

If a provision of these Terms is held to be void, invalid, illegal or unenforceable, that provision must be read down as narrowly as necessary to allow it to be valid or enforceable. If it is not possible to read down a provision (in whole or in part), that provision (or that part of that provision) is severed from these Terms without affecting the validity or enforceability of the remained of that provision or the other provisions in these Terms.

The law that applies to these Terms

The laws of Victoria Australia, govern these Terms. If you access our Site throughout Australia or overseas, we make no representation that our Site complies with the laws (including intellectual property laws) of any State outside Victoria and/or country outside Australia. If you access our Site from outside Australia, you do so at your own risk and are responsible for complying with the laws of the jurisdiction where you access our Site.

For any questions and notices, please contact us at:

Bodi Slim 92 189 870 114

Email: info@bodislim.com.au

Last update: 22/02/2021

IMPORTANT INFORMATION (Read before use)

About the Privacy Policy Template

The **Privacy Policy** is a template Privacy Policy, it contains provisions about sensitive information and the GDPR and other overseas destinations (for overseas transactions).

If you collect information in from your customers or clients, you should have this Privacy Policy displayed on your website.

This template:

- requires you to complete your business name and ABN plus the State in which you
 live and operate your business where prompted by the red text.
- is a general template drafted for Australian laws and does not incorporate specific disclaimers that you might require if you offer particularly specialised services or products.

Implementing this document

To implement this document on your website, once all items in red text have been completed, you should create an unlinked web page on your website, copy and paste the text and hyperlink that page to your footer as "Privacy Policy"

If you have more complex arrangements or wish to make the **template more** specific to your business, please get in touch with us to discuss customised amendments via hello@theremoteexpert.com

Disclaimer

In downloading this document from The Remote Expert (**Template**), you have not asked us to provide legal advice to you.

This document contains information only. The Remote Expert is not acting as your lawyer in providing this document to you.

You do not have a solicitor/ client relationship with The Remote Expert unless you choose to formally engage us in writing for document preparation or consulting services. If you do engage us in the future, we will provide you with a costs agreement detailing the scope of services.

PRIVACY POLICY

This Privacy Policy tells you how we use your information. We collect your information offline or online through our website: www.bodislim.com.au and other related third party platforms.

In this Privacy Policy we, us or our means Bodi Slim 92 189 870 114

Types of personal information

The types of personal information we may collect about you include:

- your name, images and complete contact details;
- your age and/or date of birth;
- your credit card or payment;
- any customer survey results and customer service history;
- information about your access and use of our Site;
- additional personal information that you provide to us; and
- any other personal information requested by us and/or provided by you or a third party such as Google or our third party payment processor.

Collection and use of personal information

We may collect, hold, use and disclose personal information for the following purposes:

- to enable you to access and use our Site;
- to contact and communicate with you;
- for internal record keeping, administrative purposes, invoicing and billing purposes;
- for analytics, market research and business development;
- for advertising and marketing;
- to comply with our legal obligations and resolve any disputes that we may have;
 and
- to consider an employment application.

Disclosure of personal information to third parties

We may disclose personal information to:

- third party service providers for the purpose of enabling them to provide their services;
- our employees and contractors;
- our existing or potential agents or business partners;
- sponsors or promoters of any competition we run;
- anyone to whom our business or assets (or any part of them) are, or may (in good faith) be, transferred;
- credit reporting agencies, courts, tribunals and regulatory authorities, in the event you fail to pay for goods or services we have provided to you;
- courts, tribunals, regulatory authorities and law enforcement officers, as required by law, in connection with any actual or prospective legal proceedings, or in order to establish, exercise or defend our legal rights;

- third parties, including agents or sub-contractors, who assist us in providing information, products, services or direct marketing to you. This may include parties located, or that store data, outside of Australia; and
- third parties to collect and process data, such as Google Analytics or other relevant businesses. This may include parties that store data outside of Australia.

By providing us with personal information, you consent to the disclosure of your information outside of Australia and acknowledge that we are not required to ensure that overseas recipients handle that personal information in compliance with the Privacy Act (**Act**) and the Australian Privacy principles (**APPs**).

Note the Act and the APPs may not regulate third parties overseas. If any third party engages in any act or practice that contravenes the APPs, it would not be accountable under the Act.

How we treat personal information that is also sensitive information

Information classified as "Sensitive information" has a higher level of protection under the APPs.

Sensitive information means information relating to your racial or ethnic origin, political opinions, religion, trade union or other professional associations or memberships, philosophical beliefs, sexual orientation or practices, criminal records, health information or biometric information.

Provided you consent, your sensitive information (if we hold any) may only be used and disclosed for purposes relating to the primary purpose for which the sensitive information was collected. Sensitive information may also be used or disclosed if required or authorised by law.

Your rights and controlling your personal information

Choice and consent: By providing personal information to us, you consent to us collecting, holding, using and disclosing your personal information in accordance with this Privacy Policy. You do not have to provide personal information to us, however, if you do not, it may affect your use of this Site or the products and/or services offered on or through it.

Information from third parties: If we receive personal information about you from a third party, we will protect it as set out in this Privacy Policy. If you are a third party providing personal information about somebody else, you represent and warrant that you have such person's consent to provide the personal information to us.

Restrict: If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by contacting us using the details below.

Access: You may request details of the personal information that we hold about you. An administrative fee may be payable for the provision of such information.

Correction: If you believe that any information we hold about you is inaccurate, out of date, incomplete, irrelevant or misleading, please contact us using the details below. We will take reasonable steps to correct any information found to be inaccurate, incomplete, misleading or out of date.

Complaints: If you wish to make a complaint about how we have handled your personal information, please contact us using the details below and provide us with full details of the complaint. We will promptly investigate your complaint and respond to you, in writing, setting out the outcome of our investigation and the steps we will take to deal with your complaint.

Unsubscribe: To unsubscribe from our e-mail database or opt-out of communications (including marketing communications), please contact us using the details below or opt-out using the opt-out facilities provided in the communication.

Overseas transfer

Your personal information may be transferred to an overseas jurisdiction with substantially similar data protection laws such as the United States of America, the United Kingdom or countries within the European Union (**EU**). These countries have data protection laws, which protect personal information in a way that is at least substantially similar to APPs and there will be mechanisms available to you to enforce protection of your personal information under that overseas law.

We do not require the overseas recipients to comply with the APP and we will not be liable for a breach of the APP if your personal information is mishandled.

GDPR

In some circumstances, the European Union General Data Protection **(GDPR)** provides additional protection to individuals located in Europe. Where this is the case, there may be additional rights and remedies available to you under the GDPR if your personal information is handled in a manner inconsistent with that law.

Storage and security

We are committed to ensuring that the personal information we collect is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the personal information and protect it from misuse, interference, loss and unauthorised access, modification and disclosure.

We cannot guarantee the security of any information that is transmitted to or by us over the Internet. The transmission and exchange of information is carried out at your own risk. Although we take measures to safeguard against unauthorised disclosures of information, we cannot assure you that the personal information we collect will not be disclosed in a manner that is inconsistent with this Privacy Policy.

Cookies, web beacons and Google analytics

We may use cookies and web beacons on our Site from time to time.

While cookies don't tell us your email address, they do allow third parties, like Google and Facebook, to track you as part of our retargeting campaigns. If and when you choose to provide our Site with personal information, this information may be linked to the data stored in the cookie.

Web beacons monitor the your behaviour on our Site and collect data about your web page viewing.

We also use Google Analytics to collect and process data from time to time.

Links to other websites

We do not have any control over Third Party Websites and we are not responsible for the protection and privacy of any personal information that you provide whilst visiting them. Third Party Websites are not governed by this Privacy Policy, even if you followed a link from our website to the Third Party Website.

Amendments

We may, at any time and at our discretion, vary this Privacy Policy by it on our Site. Check back to find the current Privacy Policy.

© The Remote Expert 2020

For any questions or notices, please contact our Privacy Officer at:

Bodi Slim 92 189 870 114

Email: info@bodislim.com.au

Last update: 22/02/2021